


ARUN DISTRICT COUNCIL
DECISION TAKEN UNDER OFFICER SCHEME OF DELEGATION

Decision taken in accordance with Part 4, Officer Scheme of Delegation, Section 2, paragraph 2.11

DATE DECISION TAKEN	7 April 2021
SUBJECT	Local Council Tax Support Scheme
DECISION TAKEN	In consultation with the five Political Group Leaders I have exercised my delegated authority at Part 4, Section 2, Paragraph 2.11 to authorise a Settlement Agreement in respect of the above matter.
REASON FOR THE DECISION	<p>The Local Council Tax Support Scheme is a scheme being promoted by WSCC which has great benefit to our residents most in financial need at this difficult time. This scheme will also assist ADC as it negates to the need to spend money and officer time chasing people who have not paid their bills to us.</p> <p>A report has been drafted for Cabinet on 17 May 2021, but there is now a need for the Chief Executive to take this forward urgently under his Constitutional powers. The Constitution requests that the Chief Executive consult with Group Leaders and this was done via email on 31 March 2021 and verbally in a meeting between the five political Group Leaders and Chief Executive on 1 April 2021. The Group Leaders have confirmed that they are happy with this and gives their support.</p> <p>The reasons for this urgency are:</p> <ul style="list-style-type: none"> • The bills have been sent out and instalments will be due before the Cabinet meets – this will cause concern for the people concerned • We need to send out the revised bills ASAP before people start paying, otherwise billing becomes very complicated for individuals • We should act as quickly as possible to apply this targeted relief to the residents in most need • The contribution to the scheme has now been approved by the County so we are in a position to move forward on this • WSCC will fund the majority share of the cost, making it possible – ADC cost is estimated £210k • The funding can be met from 2020/21 unspent Covid funding

This record to be maintained for six years or such period as statute requires with the relevant subject file

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	<ul style="list-style-type: none"> This will significantly help with the workload of staff that are already severely stretched.
ALTERNATIVE OPTIONS CONSIDERED OR REJECTED	To consider at Cabinet on 17 May 2021, however this would result in a delay, which would mean that the above listed reasons for expediting this decision would not be overcome.
ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER OF THE COUNCIL <i>Only needed if the decision is under an express authorisation</i>	
NAME OF THE DECISION TAKER	Nigel Lynn
SIGNATURE	

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